

Distinguished Shareholders,

The Board of Directors of Qatar National Cement Company (Q.P.S.C) is pleased to invite the distinguished shareholders to attend the Company's Ordinary General Assembly and Extra Ordinary Meetings, which will be held on Monday 28 February 2022, at 5:30 PM, via Zoom Application, from the Company's Head Office in Doha, as follows:

Ordinary General Assembly Agenda:

- 1- Hearing the Board of Directors' report on the Company's activities, financial position for Financial Year ending on 31st December 2021 and its business plans for Year 2022.
- 2- Hearing and approval the External Auditor's Report on the Company's Financial Statements for Year ending on 31st December 2021.
- 3- Discussing and approval the Company's Financial Statements for Financial Year ending on 31st December 2021.
- 4- Approval the Board of Directors' proposal to distribute to the shareholders cash dividends of 30 % of the share capital, representing Dirham 30 per share.
- 5- Discussing and approval Corporate Governance Report for year 2021.
- 6- Discharge the members of the Board of Directors from responsibility for Financial Year ending on 31st December 2021.
- 7- Appointing an External Auditor for Financial Year 2022 and fixing the Auditor's fees.

Extra Ordinary Assembly Agenda:

- 1- Approving the proposal of amendments of the Company's Articles of Association, in accordance with Law No. (8) for year 2021, for amendment of many rules of Commercial Companies Law No. (11) for year 2015.
- 2- Delegating the Chairman of Board to take the required actions before the related authorities, for approval, authentication and promulgating the amended Articles of Association.

Salem Bin Butti Al- Naimi
Chairman of the Board

Notes:

- In event a quorum is not achieved, the Second Meeting will be held on Wednesday, 02 March 2022, at 5:30 PM, via Zoom from the same venue.
- At registration, shareholders are requested to present their invitation letters and proxies at least an hour before the start of the scheduled meeting to enable registration of attendees and the numbers of shares held by each attending shareholder.
- Only Company shareholders (except the Board of Directors) can be nominated as representatives through proxies.
- The total number of shares possessed by the representative cannot exceed 5% of the Company shares.
- Representatives of companies are requested to present an authorization letter appointing them as representatives of the companies in the Assembly Meeting.
- For inquiries contact the Secretary of the Board on Mobile: +97455896296 and E-mail: mohd.ibrahim@qatarcement.com.