

(REMINDER)

Distinguished Shareholders,

The Board of Directors of Qatar National Cement Company (Q.P.S.C) is pleased to invite the distinguished shareholders to attend the Company's Annual Ordinary Meetings of General Assembly, which will be held on Tuesday, 23th February 2021, at 4:30 PM, through Zoom Application. The General Assembly will look into the following agenda.

Ordinary General Assembly Agenda:

- 1- Hearing the Board of Directors' report on the Company's activities, financial position for financial year ending on 31st December 2020, and its business plans for Year 2021.
- 2- Hearing and approval the external auditor's report on the Company's Financial Statements for year ending on 31st December 2020.
- 3- Discussing and approval the Company's Financial Statements for financial year ending on 31st December 2020.
- 4- Approval the Board of Directors' proposal to distribute to the shareholders cash dividends of 20 % of the share capital, representing 20 Dirham's for a complete share.
- 5- Discussing and approval Corporate Governance Report for Year 2020.
- 6- Discharge the members of the Board of Directors from their responsibility of financial year ending on 31st December 2020.
- 7- Appointing an External Auditor for Financial Year 2021 and fixing the Auditor's fees.

Salem Bin Butti Al-Naimi
Chairman

Notes:

- In event a quorum is not achieved, the Second Meeting will be held on Sunday, 28th February 2021, at the same time via Zoom.
- At registration, shareholders are requested to present their invitation letters and proxies at least an hour before the starting of the scheduled meeting at the Company Head Office in Doha, to enable registration of attendees and the numbers of shares held by each attending shareholder.
- Only the company shareholders (except the Board of Directors members) can be nominated as representatives through proxies.
- The total number of shares possessed by the representative cannot exceed 5% of the company shares (653,528,940 Shares).
- Representatives of companies are requested to present an authorization letter appointing them as representatives of the companies in the General Assembly Meeting.
- For inquiries contact the Secretary of Board of Directors on Tel. 44693800, ext. 248, Mobile: 55896296.