



# Notice to Shareholders of Qatar National Cement Company (Q.P.S.C.)

Qatar National Cement Company is pleased to announce to its valued shareholders that the 2019 and 2020 dividends will be distributed through all **Commercial Bank branches : Grand Hamad Branch, Al Rayyan Branch, Commercial Bank Plaza Branch, Dar Al Salam Mall Branch, Le Boulevard Branch (Al Sadd), Medina Centrale Branch, Al Khor Branch, Al Wakrah Avenue Branch, Mesaieed Branch, Al Ruwais Branch, Airport Branch (C Ring / Al-Hilal), Doha Festival Branch, Hamad Medical Corporation (HMC) Branch, Ain Khaled Branch, City Centre Branch, Umm Lekhba Branch, Villaggio Mall Branch, and Salata Branch.**

Dividend cheques For previous years can be collected at Qatar National Cement Company's office. Commercial Bank will deposit the dividends into accounts of shareholders who have provided their bank account details to Qatar Central Securities Depository (Q.C.S.D.).

## Documentation requirements

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### Shareholder for his own dividend only

- Original valid ID of shareholder

### Shareholder for his own and his minors' dividends

- Original valid ID of shareholder
- Original valid ID or Birth Certificate of minors or valid Special Power of Attorney

### Representative of shareholder to collect dividends for shareholder only

- Original valid ID of representative
- Original copy of Authority Letter
- Original valid ID of shareholder

### In case of a mother representing minors

- Original valid Special Power of Attorney authorising the mother
- Original valid ID of representative

### Representative of shareholder to collect dividends for shareholder and minors of shareholder

- Original valid ID of representative
- Original copy of Authority Letter with names of minors, NIN, and ID number stated in the letter
- Original valid ID or Birth Certificate of minors or valid Special Power of Attorney

### In case if shareholder is deceased

- Original of Court Inheritance Certificate
- Original valid ID of representative
- Court delegation or power of attorney representative of heirs

### Corporate shareholders

- Original copy of Authority Letter
- Photocopy of CR
- Photocopy of the ID of authorised signatory
- Original valid ID of representative