

شركة قطر الوطنية لصناعة الإسمنت (ش.م.ع.ق)  
QATAR NATIONAL CEMENT CO.(Q.P.S.C)

INVITATION TO ATTEND THE ORDINARY  
GENERAL ASSEMBLY AND EXTRA  
ORDINARY MEETING

01<sup>st</sup> MARCH 2017

### **Distinguished Shareholders,**

The Board of Directors of Qatar National Cement Company (Q.P.S.C) is pleased to invite the distinguished shareholders to attend the Company's Annual Ordinary and Extra Ordinary Meetings of General Assembly, which will be held on Wednesday, 01<sup>st</sup> March 2017, at 6:30 PM, at Rayaan Meeting Room, Sheraton Hotel Doha. The General Assembly will look into the following agenda.

### **Ordinary General Assembly Agenda:**

- 1- Hearing the Board of Directors' report on the Company's activities, financial position for financial year ending on 31<sup>st</sup> December 2016, and its business plans for year 2017.
- 2- Hearing and approval the external auditor's report on the Company's Financial Statements for year ending on 31<sup>st</sup> December 2016.
- 3- Discussing and approving the Company's Financial Statements for financial year ending on 31<sup>st</sup> December 2016.
- 4- Approval transferring the development reserve of 407 Millions Riyal to detained earnings.
- 5- Approval the Board of Directors' proposal to distribute to the shareholders cash dividends of 40 % of the share capital, representing QR. 4 per share.
- 6- Discussing and approval Corporate Governance Report for year 2016.
- 7- Discharge the members of the Board of Directors from responsibility for financial year ending 31<sup>st</sup> December 2016.
- 8- Appointing an External Auditor for financial year 2017 and fixing the Auditor's fees.
- 9- Electing the four members of the Board representing the Private Sector for up coming 3 years (2017-2019).

### **Extra Ordinary General Assembly:**

- 1- Approving the proposal of the Board to distribute to the Shareholders Bonus dividends of 10% of the Share Capital.
- 2- Amending the Article (5) of the Article of Association Amended to increase the Share Capital of the Company to QR. 653,528,940 by distributing bonus shares at 10% of the present capital.

**Salem Bin Butti Al-Naimi**  
**Chairman & Managing Director**

### **Notes:**

- In event a quorum is not achieved, the Second Meeting will be held on Wednesday, 08<sup>th</sup> March 2017, at 6:00 PM., at the same venue and time.
- At registration, shareholders are requested to present their invitation letters and proxies at least an hour before the start of the scheduled meeting to enable registration of attendees and the numbers of shares held by each attending shareholder.
- Only Company shareholders ( except the Board of Directors members) can be nominated as representatives through proxies.
- The total number of shares possessed by the representative cannot exceed 5% of the Company shares.
- Representatives of companies are requested to present an authorization letter appointing them as representatives of the companies in the General Assembly Meeting.
- For inquiries contact the Secretary of the Board of Directors on Tel. 44693800, ext. 228.

