

### **Distinguished Shareholders,**

The Board of Directors of Qatar National Cement Company (Q.P.S.C) is pleased to invite the distinguished shareholders to attend the Company's Annual Ordinary and Extra Ordinary Meetings of General Assembly, which will be held on Monday, 11<sup>th</sup> February 2019, at 6:30 PM, at Jwana Meeting Room, Redson Blu Doha. The General Assembly will look into the following agenda.

### **Ordinary General Assembly Agenda:**

- 1- Hearing the Board of Directors' report on the Company's activities, financial position for financial year ending on 31<sup>st</sup> December 2018, and its business plans for year 2019.
- 2- Hearing and approval the external auditor's report on the company's financial statements for year ending on 31<sup>st</sup> December 2018.
- 3- Discussing and approval the Company's Financial Statements for financial year ending on 31<sup>st</sup> December 2018.
- 4- Approval the Board of Directors' proposal to distribute to the shareholders cash dividends of 50 % of the share capital, representing QR. 5 per share.
- 5- Discussing and approval Corporate Governance Report for year 2018.
- 6- Discharge the members of the Board of Directors from responsibility for financial year ending 31<sup>st</sup> December 2018.
- 7- Appointing an External Auditor for financial year 2019 and fixing the Auditor's fees.

### **Extraordinary General Assembly Agenda:**

- 1- Approving the required amendment of the Articles of Association, in accordance with the terms of Corporate Government and code No. 5 for year 2016, the amendments are published on the Company's website as well Qatar Exchange.
- 2- Approving the required splitting of the shares name value from ten Qatari Riyal to one Riyal.
- 3- Approving replacements of the Qatar Investment Authority by the Government of State of Qatar.
- 4- Delegating the Chairman & Managing Director to complete all the required procedures before the Competent authorities for approval, authentication and publishing the same amendments.

**Salem Bin Butti Al-Naimi**  
**Chairman & Managing Director**

### **Notes:**

- In event a quorum is not achieved, the Second Meeting will be held on Monday, 18<sup>th</sup> February 2019, at the same venue and time.
- At registration, shareholders are requested to present their invitation letters and proxies at least an hour before the start of the scheduled meeting to enable registration of attendees and the numbers of shares held by each attending shareholder.
- Only the Company shareholders ( except the Board of Directors members) can be nominated as representatives through proxies.
- The total number of shares possessed by the representative cannot exceed 5% of the Company shares.
- Representatives of companies are requested to present an authorization letter appointing them as representatives of the companies in the General Assembly Meeting.
- For inquiries contact the Secretary of the Board of Directors on Tel. 44693800, ext. 228./ 40426046